



# NUSI / ITF Trust for Indian Seafarers

'Samudraseema', 5<sup>th</sup> Floor, Plot No. 329, TPS III, Dr. Ambedkar Road, Bandra (W), Mumbai – 400 050.  
Email: gpnusiitf@gmail.com

**Invites Applications from  
10<sup>th</sup> Std. (SSC) Candidates  
FOR**

**Certificate Course in Maritime Catering (CCMC) – January 2020 Batch for  
NUSI Maritime Academy - Goa.**

**[www.nusiacademy.edu.in](http://www.nusiacademy.edu.in)**



**Interviews/Written Test: To be Announced. Syllabus up to X<sup>th</sup> Standard.**

**Last date for receiving application forms – 19<sup>th</sup> OCTOBER 2019**

## **Introduction**

Applications are invited from candidates seeking admission in Certificate Course in Maritime Catering (Saloon Rating) January 2020 entry batch.

## **Job Opportunities**

Shipping is a continuously growing industry and trained persons find jobs in Indian and foreign shipping companies with attractive salaries. However, completion of Certificate Course in Maritime Catering does not guarantee a job.

## **Life on board Ships**

Ships move along the coast and across the oceans and carry different types of cargoes. Number of persons working on a ship depends upon its type, size and its trade. The number of persons can range between 6-30 and greater number on passenger ships. It is important for each person to be able to work independently as well as in a small team. Physical health, agility, good habits and discipline are very important qualities required of a seafarer. One needs to be willing to work with hands, in different conditions, be safety conscious and be able to stay away from home and friends for several months at a time.

## Duties of a Saloon Rating

Saloon Rating is trained in both, cooking and stewarding duties. Work of a Saloon Rating on the ship involves seamanship activities, cooking, serving and cleaning of the living spaces.

**Type of Ships:** The world fleet is registered in over 150 nations and manned by over a million seafarers from all over the world.

CARGO SHIPS				PASSENGER SHIPS
Dry Cargo Ship		LPG and LNG Carriers		Cruise Liner
General Cargo/ Bulk Cargo	Transports materials such as iron ore, coal, fertilizers, sugar and various other materials which can be loaded in bulk.	Oil Tankers	Crude oil, refined oils and petroleum products	Luxury at its best. A five-star holiday on the seas. Passengers travel the world, see exotic places and indulge in all types of sports and activities on board this floating city.
Container Vessel	Transports finished goods packed in containers.	Chemical Carriers	Chemicals in bulk	
Roll On- Roll off Vessel	Transports cars, trucks and vehicles.	Gas Carriers	Liquefied Gases (LNG, LPG and other gases in liquid state)	

- **Other Ships:** Tug Boats, Offshore supply vessels, Cable laying ships, survey ships, Oil platforms, etc. Small floating vessels used for different purposes are called boats.

## Eligibility – Certificate Course in Maritime Catering

Educational Qualification	Age	Medical Fitness	Duration	Compulsory
Passed Std. Xth from a recognized board with at least 40% aggregate marks and at least 40% marks in English subject*  * Minimum 50% in English if passed from vernacular medium.	Not less than 17½ years as on 01/07/2019 and not more than 25 years as on the date of commencement of training.	Physically Fit.  Minimum: Height: 158 Cm. BMI: Minimum: 20 BMI: Maximum BMI: 30  Normal colour vision.  6/18 in each eye without visual aids.  No speech impairment (disorder)  (see details in application form)	<b>6 MONTHS RESIDENTIAL COURSE COMMENCES ON 01<sup>ST</sup> OF JANUARY 2020</b>	<b>VALID PASSPORT AT THE TIME OF APPLICATION, OTHERWISE APPLICATION WILL BE REJECTED. PASSPORT VALID UPTO OR AFTER 31.12.2020</b>

## Pattern of the Interview / Test:

- Venue for Interview / test: **MUMBAI OR GOA.**
- Applicants will be assessed on their ability to write and comprehend instructions in English, Oral questions, Mathematics, Science and General Knowledge. The medium of instruction will be ENGLISH as prescribed by Indian Maritime Authorities, thus knowledge of ENGLISH language is a MUST.
- CANDIDATES CALLED FOR THE INTERVIEW / TEST HAVE TO MAKE THEIR OWN ARRANGEMENT FOR TRAVELLING, BOARDING AND LODGING FOR ATTENDING INTERVIEW / TEST.

**ONLY SHORT-LISTED CANDIDATES** will be informed by E-mail for the interview / test as per the selection policy of **NUSI / ITF TRUST FOR INDIAN SEAFARERS.**

The right to select / admit a candidate will depend upon the selection policy of **NUSI / ITF TRUST FOR INDIAN SEAFARERS.** Rights of selection / admission reserved.

**MANAGEMENT RESERVES THE RIGHT TO ACCEPT OR REJECT ANY APPLICATION WITHOUT ASSIGNING ANY REASON AND NO CORRESPONDENCE WILL BE ENTERTAINED.**

**CANVASSING IN ANY FORM BY THE CANDIDATE OR OTHERS ON HIS BEHALF WILL RESULT IN REJECTION OF HIS APPLICATION.**

**WE DO NOT HAVE ANY AGENTS. DO NOT APPROACH ANYONE CLAIMING TO GIVE GUARANTEED SEAT.**

Disclaimer: Though all efforts will be made to communicate with the applicants for the Interview / Test and results, **NUSI/ ITF TRUST FOR INDIAN SEAFARERS**, will not be responsible for any ambiguity or mistakes in the information / inability to communicate with candidate.

# NUSI MARITIME ACADEMY, GOA.

## INSTRUCTIONS FOR CANDIDATES

- Duration of the CCMC:** **SIX MONTHS** – There is no scope for leave or sick leave during the course as this is a RESIDENTIAL course (hostel is compulsory). Course will commence on **1<sup>st</sup> January 2020**. **CCMC TRAINEES ARE REQUIRED TO CUT MEAT AND PREPARE NON-VEGETARIAN DISHES ALSO AND TASTE THEM.** This is training for working on ship/s. As part of the training candidates need to be prepared for practical work including looking after living quarters, toilets, mess rooms, campus etc.
- Eligibility Criteria:** It is the responsibility of the candidate to ensure eligibility for admission. Before sending your form, you should ensure that you are eligible for admission to the CCMC course.

Minimum - 10<sup>th</sup> Pass (SSC) from Recognized Board. Aggregate minimum 40%.

Minimum 40 % in English at 10<sup>th</sup> Std.

Minimum 50% in English if passed from vernacular medium.

**Age: Not less than 17½ years as on 01/07/2019 and not more than 25 years as on the date of commencement of training.**

**Medical Fitness: As per M.S. medical examination for seafarer's rules 2000 as amended from time to time:**

**Eyesight:** Distance Vision [Unaided] 6/18 in each eye or 6/12 in better eye and 6/24 in other eye. **Normal color and field of vision.**

**No Squint.**

**Height and Weight** (Height without shoes: weight in indoor clothing)

- Minimum Height 158 cm
- Minimum BMI:20
- Maximum BMI: 30

Candidates selected to join the academy will be required to undergo medical examination by the doctors chosen by the NUSI / ITF Trust for Indian Seafarers.

Colour blindness has been one of the major causes of candidates failing the medical fitness test. You can test yourself initially on following link and consult your doctor.

[http://www.colour-blindness.com/colour-blindness-tests/ishihara-colour-test-plates/;](http://www.colour-blindness.com/colour-blindness-tests/ishihara-colour-test-plates/)

[http://www.toledo-bend.com/colorblind/Ishihara.asp;](http://www.toledo-bend.com/colorblind/Ishihara.asp)

- Information on career prospects, syllabus of examination and related aspects are given in the brochure attached.

4. Please print the form on good **quality LASER COLOUR PRINTER and set the printer to A4 size paper**. Poorly printed forms will be rejected or the candidate may miss the deadline due to delays in communication and resubmission of form.
5. **Your PASSPORT should have minimum two names [Surname and Given name]**
6. Send duly filled **ALL** pages of application form, printed on single side **separate sheets** together with Copy of your PASSPORT ON ONE PAGE (sample shown on website [www.nusiacademy.edu.in](http://www.nusiacademy.edu.in)), attested copies of mark sheets and photograph, in a strong envelope. **DO NOT SEND APPLICATION/DOCUMENTS BY EMAIL.**
7. **DO not send DEMAND DRAFT with application form. Only short-listed candidates will be informed through email to bring along non-refundable processing fee when called for the interview / test.**
8. **Duly filled Application forms must reach the Trust Office on or before 19<sup>th</sup> October 2019.**  
**NUSI / ITF TRUST FOR INDIAN SEAFARERS**  
**'Samudraseema', 5<sup>th</sup> Floor, Plot No. 329,**  
**TPS III, Dr. Ambedkar Road,**  
**Bandra (West), Mumbai – 400 050.**
9. **Date and Venue of Interview / Test will be communicated only to short-listed candidates through E-mail only. (Please check your inbox / spam / junk) in first week of November 2019.**
10. Interview/ Test will be conducted in English Language only.
11. For the sake of speed – the preferred mode of communication will be E-mail / SMS.
12. **E-mail/SMS will be sent only to short-listed candidates** during first week of November 2019 for test/interview around mid-November 2019. Those who do not receive E-mail/SMS for interview can try next batch.  
**Candidate should bring the printout of the E-mail for interview.**
13. **Candidates selected for medicals will be informed through Email within 15 Days from the date of Interview / Test.**
14. **Legal Jurisdiction:** All disputes related to Interview / Test/ Admission/ Training will be subject to the jurisdiction of Courts at Mumbai only.

## **INSTRUCTIONS TO APPLICANTS: SHOW THIS PAGE TO DOCTOR AND EYE SURGEON**

All Application forms must be accompanied by the copies of following (1 and 2) certificates with doctor attested Passport size Photo (PP) on them.

**MEDICAL CERTIFICATES OBTAINED FROM DGS APPROVED DOCTORS WILL NOT BE ACCEPTED.**

1. Certificate issued by a **Registered Medical Practitioner – MBBS or above only** on his/her **letterhead with stamp / Applicant's Passport No/ Doctor attested photo mentioning weight in kilograms, height in meters and the current Body Mass Index [BMI] measured in undergarments and without footwear** and calculated as below:

$$\text{BMI} = \frac{\text{Weight in Kilograms}}{\text{Height in meters} \times \text{Height in meters}}$$

As per DG Shipping of India guidelines, BMI should be **20 to 30** for the Course eligibility.

2. Certificate issued by an **Eye Surgeon (Ophthalmologist)** on his/her **letterhead with stamp / Applicants Passport No/ Doctor attested photo** mentioning Complete Ophthalmic Checkup details including DV/NV in each eye/both eyes – Unaided (without spectacles/ lenses) and Field/Colour Vision.

Eye Sight standards required:

Distance Vision [Unaided- without spectacles/ lenses] 6/18 in each eye or 6/12 in better eye and 6/24 in other eye. Colour Vision / Field of Vision – Normal. No squint.

**P.S: Application forms not complying with the above instructions will be considered incomplete and the candidate will not be called for interview.**

3. Candidates who have undergone **Surgeries (Minor/Major) till date** should obtain Certificate from the concerned Doctor on his/her **letterhead with stamp/Applicants Passport No.** mentioning the nature of Operation, restrictions if any and Medical fitness to pursue training and career at sea. All relevant surgery papers, reports, Discharge card and certificate should be submitted during the Medical examination if selected after interview.

PLEASE NOTE THAT YOUR EXISTING MEDICAL CONDITION MAY LEAD TO MEDICAL EMERGENCY ON BOARD SHIP WHILST AT SEA WHERE IMMEDIATE EXPERT MEDICAL ATTENTION IS NOT POSSIBLE.

\* **Canvassing in any form** by the Applicant or others on his behalf will result in **rejection of the application.**

**IMPORTANT:** During Medical examination by **our doctor/s**, (a) If BMI is less than 20 or more than 30, And Or (b) If required eyesight standards are not met, then the admission will be cancelled. **PLEASE DISCLOSE MEDICAL CONDITION / TREATMENT / MEDICATIONS / SURGERY DONE, IF ANY, TO OUR EMPANELLED DOCTOR.**

**\*\*\*In both cases, you will not be allowed to join the academy for any batch.**

# SHOW FOLLOWING TO EYE SURGEON

## FORMAT FOR EYE TEST REPORT

The test report should be on Ophthalmologist's / Eye Surgeon's letterhead containing his / her Name, qualifications, contact Numbers and Registration Number.

The test report should be along following lines:

FULL NAME: THIS IS FORMAT: DO NOT FILL  
PASSPORT NUMBER: THIS IS FORMAT: DO NOT FILL  
IDENTIFICATION NOTES: THIS IS FORMAT: DO NOT FILL

CANDIDATE'S PP  
SIZE  
PHOTOGRAPH  
WITH SIGNATURE  
ACROSS AND  
DOCTOR'S STAMP

		RIGHT EYE	LEFT EYE	BOTH EYES
<b>DISTANT VISION</b>	Unaided	6/XX	6/XX	6/XX
	Aided	6/XX	6/XX	6/XX
<b>NEAR VISION</b>	Unaided	6/XX	6/XX	6/XX
	Aided	6/XX	6/XX	6/XX
<b>FIELD OF VISION</b>	Horizontal Plane	Normal / Abnormal	Normal / Abnormal	Normal / Abnormal
	Vertical Plane	Normal / Abnormal	Normal / Abnormal	Normal / Abnormal
<b>COLOUR VISION</b>	Ishihara			

Eye surgeon should check for irremediable morbid condition of either eye or the lids of either eye, presence of diplopia, glaucoma and uveitis, congenital night blindness, retinitis pigmentosa or any other serious or progressive eye disease.

**NOTE:** Shipping company doctors check the above prior to joining every ship; hence, it is necessary that Eyesight meet the standards before commencing pre-sea training.

Doctor's Stamp and Signature

Place:

Date:



# SHOW FOLLOWING TO GENERAL PHYSICIAN

## FORMAT FOR BODY MASS INDEX (BMI) REPORT

The test report should be on General Physician's letterhead containing his / her Name, qualifications, contact Numbers and Registration Number.

The test report should be along following lines:

FULL NAME: THIS IS FORMAT: DO NOT FILL  
PASSPORT NUMBER: THIS IS FORMAT: DO NOT FILL  
IDENTIFICATION NOTES: THIS IS FORMAT: DO NOT FILL

CANDIDATE'S PP  
SIZE  
PHOTOGRAPH  
WITH SIGNATURE  
ACROSS AND  
DOCTOR'S STAMP

HEIGHT (METERS)	WEIGHT (Kgs)	BMI
XXXX	XXXX	XXXX

**NOTE:** Shipping company doctors check BMI prior to joining every ship. Some of the good shipping companies require minimum BMI: 24 and maximum BMI: 28. Weight does not increase during the training period; hence, candidate/s will miss out getting jobs during placement interview.

Doctor's Stamp and Signature

Place:

Date:

## NUSI / ITF TRUST FOR INDIAN SEAFARERS

### Application Form for CCMC (Saloon) Rating Course (NUSI Maritime Academy, Goa – January 2020 Batch)

Declaration by the Candidate: I hereby state that I have read the details in the brochure and understood the requirements for CCMC (Saloon) Rating Course and for the career as a Rating. I possess the required qualifications, age, fitness for training and for work on ships. Application for CCMC Ratings does not a guarantee for Admission to the Institute. Statements in this form are true and correct.	<b>Staple a passport size color photograph (30mm x 40 mm)</b> <b>PLEASE DO NOT PASTE</b>
Date: _____	Signature of Candidate: _____

(To be filled in by the candidate) Write in BLOCK (CAPITAL) LETTERS - (Use a black ball point pen at all places)

SURNAME (AS IN PASSPORT)	GIVEN NAME(S) (AS IN PASSPORT)

Date of Birth	Day	Month	Year	Age as on 01.01.2020	Not less than 17½ years as on 01/07/2019 and not more than 25 years as on the date of commencement of training.
				Yrs:          Mth:	

**Educational Qualification: Please attach attested photo copy of the Certificate/s**

Qualification	English %	Overall %
10 <sup>th</sup>		
12 <sup>th</sup>		
Diploma in Catering		
Degree		

Please tick whether you are from:	Vernacular Medium School	(Please Tick)	
	English Medium School	(Please Tick)	

**Your INDoS Number (if you have):** \_\_\_\_\_

**Father's Details, if you are Son of a Seaman (please attach documents in support) if not then cancel**

Father's Name	
INDoS No.	
CDC No.	
Date of Birth	
Rank	
Company	

### List of Enclosures (Please state YES/NO)

Copies to be attested by Principal of School / College OR Notarized	Attached (Yes/No)	Verified
1. Copy of 10 <sup>th</sup> mark sheet		
2. Copy of 12 <sup>th</sup> mark sheet		
3. Copy of Diploma / Degree mark-sheet (if held)		
4. If son of a seaman, copy of father's first Indian CDC from page 1 to page 23 (both inclusive) only filled pages and copy of INDoS No. of father.		
5. Copy of PASSPORT (ON ONE PAGE) (as per sample shown on website)		
6. Copy of Eye Test Certificate from Eye Surgeon.		
7. Copy of BMI Certificate from Registered Medical Practitioner.		
<b>Source of Information regarding CCMC (Saloon) Rating Course (Please Tick)</b>		
Advertisement	NUSI Office	NMA, Goa
		Other



Please put this form and ALL documents in a strong envelope of approximate size (9.5" x 12.5") so that the application form and the documents fit properly. SEND IT BY SPEED POST OR BY COURIER. DO NOT EMAIL THE FORM. CHECK DELIVERY WITH SPEED POST/ COURIER. CALLS/EMAIL WILL NOT BE ENTERTAINED.

**Statement by the candidate:**

- 1) I understand that if my form is not filled up correctly and or required documents are not attached then my form will be rejected.
- 2) I will cook and taste all non- vegetarian dishes taught to me.
- 3) I will be able to pay the prescribed fees immediately, if selected
- 4) I understand that **ONLY SHORT-LISTED CANDIDATES WILL BE CALLED FOR INTERVIEW / TEST. My Application form can be rejected without assigning any reason.**
- 5) I am medically fit as per the DGS guidelines given in the brochure. I will be able to jump in the water from prescribed height/ climb prescribed height by following proper procedures.
- 6) I understand that if I do not join the academy on appointed date and time for whatsoever reason then my admission will stand cancelled and I will not get the refund of fees.

Name of the Candidate in CAPITAL LETTERS	Signature in box below

**Application Form will be rejected if FOLLOWING information is INCOMPLETE.**

<b>Candidate's Name:</b> (As in Passport)	
_____ Surname	_____ Given Name(s)
<b>Father's Name:</b> _____	
<b>Address:</b> _____ _____ _____	
<b>City / Village / District:</b> _____	
<b>State:</b> _____	<b>PIN Code:</b> _____
<b>Candidate's Mobile No :</b> _____	
<b>Landline with area code:</b> _____	
<b>Alternate Mobile No:</b> _____	<b>Relation:</b> _____
Alternate Mobile no. /E-mail ID MUST be of your family member or friend.	
<b>Valid E-mail ID:</b> _____ (IN CAPITAL LETTERS ONLY)	
<b>Alternate valid E-mail ID:</b> _____ (IN CAPITAL LETTERS ONLY)	
<b>PLEASE CHECK / RE-CHECK THAT YOUR E-MAIL ID IS VALID. IF E-MAIL ID IS WRONG THEN YOU <u>WILL NOT</u> RECEIVE MESSAGE.</b>	

**Retain photocopies of application form and all other enclosures.**

**Application form should reach below address on or before 19<sup>th</sup> October 2019.**

**NUSI / ITF Trust for Indian Seafarers**

"Samudraseema", 5th Floor, Plot No. 329, TPS III, Dr. Ambedkar Road, Bandra (West), Mumbai 400 050

Email: gpnusiitf@gmail.com

## GENERAL INSTRUCTION FOR ADMISSION TO NUSI MARITIME ACADEMY, GOA

- A. Enclosures required by the Institute (at the time of reporting to the institute) will be informed after selection & payment of fees.**
- B. Medical Examination:** With prior appointment with doctors appointed by NUSI / ITF TRUST FOR INDIAN SEAFARERS. Candidates should declare the nature of illness/ minor or major surgery/ any other medical condition, if any, to the doctor.
- C.** In the event of dispute, if any, shall be subject to the jurisdiction of courts at Mumbai.

### Special Note:

1. You have to pass internal exams and board exams to obtain certificate. **Passing percentage is 60% in each segment (Written, Oral and Practical). Exams are conducted in English Language. If you do not pass internal exams, then you will not be allowed to appear for board exams.** You are advised to undergo English language training to read, understand, write and speak the language. This will help you to pass the interview and also understand lectures/instructions for practicals and pass exams.
2. On joining the Academy, candidates who do not follow Academy Rules and Regulations will be dismissed and their fees will be forfeited.
3. Any candidate who produces tampered or bogus certificates will be dismissed and his fees will be forfeited.
4. After joining the academy, if candidate discontinues the training, fees or part thereof, will not be refunded.
5. In case of Injury / accident / sickness during the training period, NUSI / ITF Trust for Indian Seafarers OR NUSI Maritime Academy will not be held responsible and all the medical expenses towards the same shall be borne by the respective trainee.

I have read all the above general instructions and the note with regard to the PRE-SEA TRAINING CCMC (Saloon) Ratings Course and agree to abide by the same. I also agree that the application form is filled by me after understanding the above. I agree to abide by all the Rules of the Academy, if admitted.

**Applicant's Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

### Fees for the Course payable (If selected):

FEES	Uniform	Caution Money
<b>Rs. 1,50,000/-</b> (By way of Demand Draft in Favour of " NUSI / ITF TRUST FOR INDIAN SEAFARERS " payable at MUMBAI)	Approx. <b>Rs.14,000/-</b> (To be paid in CASH to the Tailor)	<b>Rs. 2,000/-</b> (To be paid in CASH at the time of joining)

### FOR OFFICE USE ONLY

Checked by and Date	Remarks (if any)	Date Received: